

## Minutes of First IQAC meeting for Academic Year 2022-23

A meeting of IQAC will be held on Monday 28 June 2022 at 11:00 am in staff room.

### **Agenda:**

- Review of previous IQAC meeting minutes and subsequent action taken
- Planning for AQAR submission of Academic Year 2020-21
- Discussion and finalization of institutional strategic plan.
- Orientation of IQAC to new committee members.
- Preparation of Academic Calender.

**Meeting Duration:** 00 hrs 30 min

### **Members Present:**

- Mr. Vedak Unmesh N.
  - Dr. Sarode V. M.
  - Dr. Yadav N. S.
  - Dr. Dégwekar N. A.
  - Dr. Mirza S. S.
  - Mr. Mhamane D. M.
  - Dr. Raykar V. S.
  - Mr. P. G. Mule
  - Dr. Jamdar S. V
  - Mr. Mekade P. P
- The meeting will be chaired by Principal Dr. V. M. Sarode. All members were requested to attend the meeting. He highlighted on the importance of events planning and activities for entire year in accordance with the specifications laid down by IQAC.

### **Agenda 1: Review of previous IQAC meeting minutes and subsequent action taken**

- ✓ The minutes of last IQAC meeting were read out with a formal discussion with all members. These minutes approved by the IQAC members.

### **Agenda 2: Planning for AQAR submission of Academic Year 2020-21**

- ✓ It is discussed that the process of submission of AQAR for Academic Year 2020-21 is already initiated. All criteria in charges have started working on data collection and related supporting documents. It was decided to submit this AQAR by the end of this semester.

**Agenda 3: Discussion and finalization of institutional strategic plan.**

Key points were raised and discussed which would then go into the drafting of the strategic plan which consists of establishing Research center in Chemistry, apply for PG recognition by staff members.

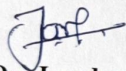
**Agenda 4: Orientation of IQAC to new committee members.**

The IQAC coordinator sensitized the new committee members of IQAC norms and their responsibilities.

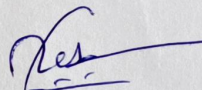
**Agenda 5: Preparation of Academic Calendar**

Every year IQAC prepares Academic calendar for all events during the year. All head of departments and concern coordinators are requested to submit tentative planning of their events to IQAC for preparation of Academic Calendar.

Meeting is concluded with vote of thanks proposed by Dr. Jamdar S. V., IQAC coordinator to all IQAC members.

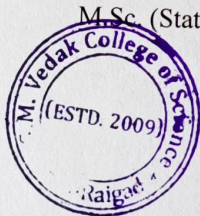


**Dr. Jamdar S. V.**  
**COORDINATOR, IQAC**  
Shri. G. M. Vedak Professor's  
G.M. Vedak College of Science  
Tala-Raigad, Pin-402 111



**Principal**

Dr. Vijay M. Sarode  
M.Sc. (Stats), C.P.C., Ph.D. (Stats), D.Litt. (Hons.)  
**PRINCIPAL**  
Shri. G. M. Vedak Professor's  
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## **Minutes of Second IQAC meeting for Academic Year 2022-23**

A meeting of IQAC will be held on Monday 20 October 2022 at 3:30 pm in staff room.

### **Agenda:**

- Review and confirm minutes of earlier meeting.
- Review of the IQAC activities for the current academic year.
- Promotion of teachers under CAS
- Discussion on organization of events.

**Meeting Duration:** 00 hrs 30 min

### **Members Present:**

- Mr. Vedak Unmesh N.
- Dr. Sarode V. M.
- Dr. Yadav N. S.
- Dr. Degwekar N. A.
- Dr. Mirza S. S.
- Dr. Raykar V. S.
- Mr. P. G. Mule
- Dr. Jamdar S. V
- Mr. Mekade P. P

The meeting will be chaired by Principal Dr. V. M. Sarode. All members were requested to attend the meeting.

### **Following points were discussed in the meeting:**

#### **Agenda 1: Review and confirm minutes of earlier meeting.**

- ✓ IQAC coordinator presented a detailed report on all the points on the agenda with detailed inputs from committee members and invited discussion on important issues like AQAR submission.

**Agenda 2: Review of the IQAC activities for this academic year.**

- ✓ Members read out individual reports of activities undertaken and supervised by IQAC in first half of the year which was followed by a discussion of the activities that could be taken in the second half of the year.

Following events were proposed:

**Participation in "AVISHKAR Research Convention"  
Celebration of Science Day**

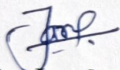
**Agenda 3: Promotion of teachers under CAS**

- ✓ IQAC encourage staff members to submit their API forms to IQAC along with their proposals for promotion under CAS. The process of CAS application is online so staff members have to submit their form through TAAS University of Mumbai.

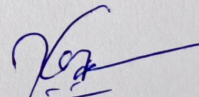
**Agenda 4: Discussion on organization of events/ activities**

- ✓ Planning of various activities like NSS Residential camp, Blood Donation Camp, Annual Cultural Events, Science Day Celebration & Convocation ceremony is discussed and confirm with their respective dates.

Meeting is concluded with vote of thanks proposed by Dr. Jamdar S. V., IQAC coordinator to all IQAC members.



**Dr. Jamdar S. V.**  
**COORDINATOR, IQAC**  
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### **Minutes of Third IQAC meeting for Academic Year 2022-23**

A meeting of all the members of IQAC was convened on 6<sup>th</sup> Jan. 2023 at 11:00 a.m. in the staff room.

**Meeting Duration:** 00 hrs 35 min

**Agenda:**

1. Review and confirm the agenda of previous meeting.
2. Planning of AQAR submission.
3. Academic Audit

**Members Present:**

- Dr. N. G. Vedak
- Mr. Vedak Unmesh N.
- Dr. Sarode V. M.
- Dr. Yadav N. S.
- Dr. Degwekar N. A.
- Dr. Mirza S. S.
- Mr. Mhamane D. M.
- Dr. Raykar V. S.
- Mr. P. G. Mule
- Dr. Jamdar S. V
- Mr. Mekade P. P

IQAC coordinator welcomed and briefed the committee members about the agenda.

**Agenda 1 Review and confirm the agenda of previous meeting**

IQAC coordinator read the minutes of the previous meeting. The minutes were reviewed by the members and approved.

**Agenda 2: Planning for submission of AQAR 2021-22**

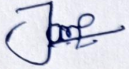
- ✓ IQAC coordinator congratulates all members for successful submission of AQAR 2020-21. He also directs all members for the submission of next AQAR for

Academic Year 2021-22. So it was decided to submit all pending AQAR in this Academic year.

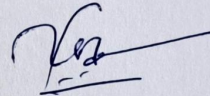
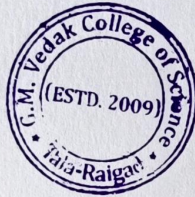
**Agenda 3: Academic Audit**

- ✓ IQAC coordinator mentioned that college should go for academic audit. It was unanimously resolve to conduct academic audit of the college by external agency.

Meeting is concluded with vote of thanks proposed by Dr. Jamdar S. V., IQAC coordinator to all IQAC members.



**Dr. Jamdar S. V.**  
**COORDINATOR, IQAC**  
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## **Minutes of Fourth IQAC meeting for Academic Year 2022-23**

A meeting of all the members of IQAC was convened on 28<sup>th</sup> April 2023 at 3:00 pm. in the staff room.

**Meeting Duration:** 00 hrs 30 min

### **Agenda:**

1. Review and confirm the agenda of previous meeting.
2. Promote departments to conduct syllabus revision workshops
3. Feedback form submission
4. Any other issues

### **Members Present:**

- Dr. N. G. Vedak
- Mr. Vedak Unmesh N.
- Dr. Sarode V. M.
- Dr. Yadav N. S.
- Dr. Degwekar N. A.
- Dr. Mirza S. S.
- Mr. Mhamane D. M.
- Dr. Raykar V. S.
- Dr. Jamdar S. V
- Mr. Mekade P. P

IQAC coordinator welcomed and briefed the committee members about the agenda.

### **Agenda 1 Review and confirm the agenda of previous meeting**

IQAC coordinator read the minutes of the previous meeting. The minutes were reviewed by the members and approved.

## **Agenda 2: Promote departments to conduct syllabus revision workshops**

University of Mumbai has changed syllabi of various subjects, IQAC recommended heads of departments to apply for the syllabus revision workshops and directed staff members to participate these workshops.

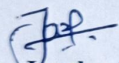
## **Agenda 3: Feedback form submission**

- ✓ IQAC coordinator mentioned that as per the guidelines by NAAC it is compulsory to a higher education institute to collect feedback form and after analysis it will be uploaded on college website.

## **Agenda 4: Any other issues**

- ✓ Principal congratulates department of Chemistry for accepting their proposal of Research center in Chemistry by University of Mumbai accepted. Also congratulates Dr. Jamdar S. V. (Zoology) & Mr. Sonawane H. R. (Chemistry) for getting PG recognition from University of Mumbai.

Meeting is concluded with vote of thanks proposed by Dr. Jamdar S. V., IQAC coordinator to all IQAC members.



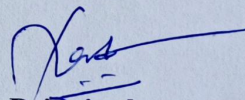
Dr. Jamdar S. V.

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